

Bid cover sheet (Please include separate cover sheet for each application for a CETL.)

**Invitation to bid for funds (recurrent and capital) to establish
Centres for Excellence in Teaching and Learning from 2004-05**

Insert extra rows as needed. Can be completed either electronically or on hard copy.

Institution, or lead institution for collaborative bid: _____

Partner institution(s) (for collaborative bid): _____

Head of institution, or lead institution for collaborative bid: _____

Contact person(s) and details for proposed CETL:

Name(s): _____

Position(s) held: _____

Postal address: _____

tel: _____

fax: _____

e-mail: _____

Title of proposed CETL: _____

Funding level of bid for proposed CETL (see paragraph 37):

i) Recurrent: £200,000 | £350,000 | £500,000 (please tick one box)

ii) Capital: £800,000 | £1,400,000 | £2,000,000 (please tick one box)

Summary of bid

We propose to publish a summary of each bid on our web-site so that institutions can see what others are proposing and the possibilities for collaboration. Please prepare text for this purpose of no more than 200 words per bid. The HEFCE web-site under Learning & teaching/CETL will provide instructions on how to submit this information to us electronically, from the end of March.

Specialist expertise

Please indicate any areas of specialist expertise (by topic or subject area, not by naming specific individuals) that you deem relevant to an assessment of your bid and say whether you have drawn on any individuals from the identified specialist area in preparing your bid. We want to ensure that bids are subject to appropriate expert scrutiny and, if necessary, will seek advice from the HE Academy on appropriate expertise.