

Annex A

New Technology Institutes: template for first stage bids

This template and the main document are available on our website www.hefce.ac.uk under 'Publications'. Please complete in clear typescript in a minimum of 10pt. Please submit four copies, single-sided, one of which should be unbound, plus an electronic version by e-mail. These should be sent **by Friday 19 October 2001** to:

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Northavon House
Coldharbour Lane
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Please structure your proposal under the following headings.

1. Consortium members for the NTI (indicate whether HEI, FEC or private sector organisation).
2. Contact person for further details (name, telephone number and e-mail address).
3. Name of contracting HEI.
4. Total funding requested from the HEFCE.
5. Total funding expected from other sources.
6. Summary of existing track record in provision of ICT/advanced technology training and services to SMEs. (Maximum 300 words.)
7. How does your proposal address regional economic priorities? (Maximum 300 words.)
8. What do you propose to deliver through the NTI, and how will those additional outputs build on existing provision? Where possible include indications of target numbers, etc. (Maximum 300 words.)
9. Outline budget and costings. (Maximum 300 words.)
10. Other supporting information. (Maximum 600 words.)